

Privacy Notice & Registration Consent IA|BE events

Who is responsible for your data

The Institute of Actuaries in Belgium, Silversquare North, Koning Albert II-laan 4, 1000 Brussels, contact@iabe.be, is the controller for the personal data collected as part of your registration for this event.

What we collect

- Name, employer, email address, invoice/billing details
- Dietary requirements and accessibility needs (only what you choose to tell us)
- If applicable: payment confirmation details from our ticketing provider

Why we collect it

Purpose	Legal basis
Registering you, managing your ticket, seating and catering numbers	Performance of the contract with you
Accommodating dietary/accessibility needs	Your explicit consent
If applicable: Invoicing and accounting	Legal obligation
Sending you event-related updates (schedule, venue info)	Legitimate interest (organising the event you signed up for)
Taking photos/video during the event	Your consent

Who we share it with

- IA|BE website — processes registrations and payments on our behalf
- Location of the event— receives a guest list for security and capacity purposes
- Location of the event — receives dietary requirement information only
- We will take photos during the event for use in our newsletter, on our website and/or on our LinkedIn page. Attendees who prefer not to be photographed will be identified by [a coloured lanyard collected at check-in], and the photographer will be briefed accordingly.

We do not sell or share your data with third parties.

How long we keep it

- Registration and invoicing data: 7 years, per applicable accounting (Art III.86 Code of Economic Law) and tax retention rules (Art 60 WBTW/CTVA)
- Consent records: retained for as long as the consent is relied upon, plus 2 years as evidence
- Photos will be kept for 2 years, after which they will be reviewed and removed where no longer needed

Your rights

You can ask to access, correct, or delete your data, object to processing based on legitimate interest, or withdraw consent at any time (this won't affect processing already carried out). Contact contact@iabe.be. You can also lodge a complaint with the national data protection authority (Autorité de protection des données / Gegevensbeschermingsautoriteit).